

MBA Policies

As of 6/14/2010

These policies are created and maintained by the MBA Board and are made available to the MBA membership. These policies are in place to protect all involved parties, not to punish or restrict any MBA activities.

The MBA Board will handle any exceptions to the following on a case-by-case basis.

1) 11-12 Year Old Cooperstown Team Two Year Commitment

- a) There will be a two year commitment for the 11-Year-Old "A" Tournament Team chosen each year
- b) This two year commitment will be for fund raising purposes (this allows the team going to Cooperstown two years to raise money for the trip)
- c) The team members will remain a part of the in-house draft each year in their respective league.

2) No Teams will be permitted to play up in the MBA In-House Leagues

- a) The MBA will not permit any play-ups of entire teams in the MBA in-house league

3) Requests for individuals to play-up / play-down

- a) The Monroeville Baseball Association (MBA) strongly discourages playing-up or playing-down between our defined league age groups; however, the MBA realizes the need for considering exceptions to this stance.
- b) The MBA board will review all play-up/play-down requests on a case-by-case basis and decide on allowing the request or not. In making the decision the board will use at least the following guidelines. **NOTE:** The basis for the decision will not be limited to only these guidelines, since each individual case is different:
 - i) Special requests for individuals to play-down will be reviewed and evaluated by the MBA Board and considered for approval on a case-by-case basis only if the following conditions are present.
 - (1) A formal request is made by the parents/guardians complete with a reason for why they wish the player to play-down.
 - (a) The request must be received by the MBA board before the draft for a drafted league, or the formulation of the teams for a league without a draft. Any request received after league teams are formed will **not** be considered.
 - (b) A player will only be considered for playing-down if they are present at a league tryout or follow the MBA Board recommendations for having the player evaluated.
 - ii) Special requests for individuals to play-up will be reviewed and evaluated by the MBA Board and considered for approval on a case-by-case basis only if the following conditions are present.
 - (1) A formal request is made by the parents/guardians complete with a reason for why they wish the player to play-up.
 - (a) The request must be received by the MBA board before the draft for a drafted league, or the formulation of the teams for a league without a draft. Any request received after league teams are formed will **not** be considered.
 - (b) A player will only be considered for playing-up if the child's birthday is within four months of the league age cutoff date.
 - (c) A player will only be considered for playing-up if they are present at a league tryout or follow the MBA Board recommendations for having the player evaluated.

4) No Teams playing outside of the MBA In-House League will be supported by the MBA

- a) Any teams playing outside of the MBA In-House League will not be supported or sanctioned by the MBA.
- b) No insurance, equipment, or fields will be provided by the MBA.

5) MBA Tournament Teams Selection Process

- a) Players **MUST** play for the tournament team that is age appropriate according to MBA registration age guidelines. Example: A 10-year-old player must play for the 10-year-old tournament team no matter which in-house league they play in, etc. There will be no consideration for play downs. Play ups will be considered by The Board on a case-by-case basis. A player must be in the

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relative school grade as the majority of the other players on a particular tournament team to be considered for a tournament play up situation. The only exception is if there are not enough age appropriate players for a particular tournament age group. Younger players can be considered only after Board approval and an honest effort is put forth to secure age appropriate players by the Tournament Team Manager.

- b) At least one tryout must be held for all players to be evaluated and considered for the "A" Team. The Board strongly recommends two tryouts but only one is required. An honest effort must be made to allow all interested in-house players to try out for a tournament team. Failure to comply with this rule may result in Board action to dissolve the team including eliminating insurance, equipment and MBA field permits along with future disciplinary actions.
- c) The Board will appoint an "A" Team manager for each age group.
- d) The "A" Team will then be selected
 - (1) *Note: If less than 9 players for 11 through 14 year olds, (or less than 10 players for 7 through 10-year-olds), try out for the "A" Team there will be no tournament teams for that age group for that particular year*
- e) If there are at least 9 players for 11 through 14 year olds, (or at least 10 players for 7 through 10-year-olds), remaining after the "A" team selections are made, a "B" team manager will be selected by the board.
- f) Those remaining players will be considered for the "B" team and the "B" Team will be selected
- g) Any player not trying out for the "A" Team will not be considered for a "B" Team unless approved by the "A" Team Manager and the MBA Board.
- h) Both the "A" Team and "B" Team managers must be approved and selected by the MBA Board.
- i) All players must attend a minimum of 70% of in-house games to be eligible to play on any tournament team. Missed games due to injury/illness will not be held against a player. If at any time a player does not meet the above requirements, he/she will be immediately removed from any tournament team or that team will lose any and all MBA backing including but not limited to insurance.

6) MBA Financial Governance System

- a) Treasurer Responsibilities
 - (1) *Ensure proper procedures and safeguards are in place and working effectively to provide the required control over cash receipts, disbursements and bank deposits.*
 - (2) *Develop a preliminary budget for review and approval of the Board using input from historical data from the previous three years actual expenditures.*
 - (3) *Responsible for the check writing, bookkeeping and reporting of all expenditures to the Board and MBA members at the monthly membership meetings. All invoices will be paid directly to the vendors by the treasurer whenever possible.*
 - (4) *Issue checks for all MBA expenses.*
 - (5) *Issue detail financial reports to the Board and the MBA members at the monthly membership meetings.*
 - (6) *Ensure that an annual audit is conducted of all financial records. Present the audit team report to the Board and the MBA membership for their information.*
 - (7) *Create and submit any required financial statements to governmental agencies.*
- b) Refreshment Stand Operations
 - (1) *All sales shall be registered through the cash register tape.*
 - (2) *The daily sales income and the supporting tape shall be maintained by the refreshment stand supervisor and turned over to the treasurer on a weekly basis for depositing monies into the checking account.*
 - (3) *Invoices for purchases shall be sent directly to the treasurer by the vendor for payment.*
 - (4) *Petty cash of \$200 shall be maintained in the cash register for making change.*
 - (5) *Refreshment stand financials will be reported in the monthly reports presented to the Board and the MBA members at the monthly membership meetings.*

7) MBA Draft Process

Pre-Draft

- 1) Each manager attends the tryout/rating day for his/her league
 - a) Managers rate each child at the tryout
- 2) Commissioner requests/receives top **X** players/pitchers from each manager
 - a) **X** = (number of teams in the league x 2)

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Goal: Commissioner creates a list of **X** players, in order, so that every manager in the league knows the top **X** pitchers in the league.

- 3) Commissioner requests/receives what round each managers son should be taken, from each manager

Goal: Each manager's child is placed in a position in the draft before the actual draft begins

- 4) Commissioner requests/receives what round "the 2nd brother" must be taken in
Example: If you take brother1 in round **Z**, you must take brother2 in round **Z+2**
Goal: The 2nd, (less talented), brother is taken in the appropriate round in the draft

Note: The same can be done for "the cousin", "the whatever" if approved by the commissioner and managers of the league

This is a highly unlikely situation and should never be allowed unless there are very specific, and good, reasons to do so

- 5) Commissioner compiles a list of sponsor kids for the league

Goal: Commissioner makes sure there is only one sponsor kid on each team in the league

- 6) Although there should not be assistant coaches assigned before the draft, the Board recognizes special cases where families or hardships may cause a need for assistant coaches. The Commissioner should compile requests for "assistant coaches" and get approval for such requests from all managers in the league.

- 7) Commissioner requests/receives what round each approved assistant coaches son should be taken, from each manager.

Goal: Each approved assistant coaches child is placed in a position in the draft before the actual draft begins

- 8) If agreed to by all managers, commissioner organizes a pre-draft meeting.

- a) During this meeting managers can discuss any child in the league in regards to their rating

Note1: Commissioner should not share any individual manager's information. What the manager turned in as selections/ratings to the commissioner **should remain confidential.**

Note2: Commissioner has the right to throw out any "skewed" votes to keep the ratings reasonable.

Example: If a manager does not know a kid or two and rates him "way off" from what he should be, the commissioner has the right to throw out that particular rating.

Draft

- 1) Only managers, (head coaches), are permitted to attend the draft
 - a) No approved assistant coaches are permitted at the draft
- 2) Commissioner hands out the following
 - a) Final Draft list
 - b) List of top **X** pitchers
 - c) List of what round each managers son is taken in
 - d) List of what round each "approved assistant coaches" son is taken in
 - e) List of what round each "2nd brother" is taken in
 - f) List of sponsor kids

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Note: The commissioner will not respond to any questions concerning any of these lists. These lists are compiled before the draft and individual manager's responses to the commissioner will be kept confidential.

Big Note: The draft cannot begin before the distribution of these lists

- 3) Cards are drawn for order of the draft
 - a) Managers who have sons who are to be selected in the first round are placed in the appropriate column based on where the son was rated by the other managers in the league

Example: If Coach B's son was rated as the number 3 pitcher in the league then Coach B will be slotted in the 3rd column of the draft and take his son at that position.
 - b) Managers who have sons in any other round of the draft are placed in the appropriate column and round based on the card they selected at the beginning of the draft

Example: If Coach C's son was rated to be taken in the 3rd round and Coach C drew the 4th card at the beginning of the draft then Coach C would have to take his son in the 3rd round at the 4th column in the draft.
- 4) Draft Begins and a "snake" format is use
 - a) **Example:** If there are 5 teams in the draft the drafting order will be 1, 2, 3, 4, 5, 5, 4, 3, 2, 1, 1, 2, 3, 4, 5, 5,etc.

Note: No manager will change position in the draft at any time. If you pick the 2 card at the beginning of the draft you will remain in the 2 position throughout the draft. There will be no moving draft positions based on what player you choose first.

 - o **Example:** If you have the first pick in the draft and you select the 5th best pitcher, (as rated by the managers in the league), you will not move to the 5th position in the draft, you will remain in the first position
- 5) The league will be closed when "n" kids are signed up (n = a number decided by the executive commissioner, commissioner of the league and agreed to by the league coaches)
- 6) **All late signups, (Signups after the draft sheets are complete):**
 - a) **Will be decided upon if they will be added to the league or not by the executive commissioner, commissioner of the league and agreed to by the league coaches. The executive commissioner will have final said on late signups.**
 - b) **If it's decided that the child will be added to the league, the child will be placed on a team by the executive commissioner as to not disrupt the competitive balance of the league.**
 - c) **Players signing up just prior to the draft, but after the draft sheets have been completed will be added to the league or not by the executive commissioner, commissioner of the league and agreed to by the league coaches. The executive commissioner will have final said if these players should be added to the draft, assigned to a team after the draft or not be permitted to play that season.**

Post-Draft

- 1) Once the draft is complete, there will be no trades permitted. Teams will be finalized at this point.
- 2) Managers must call all their players within 3 days of the draft.